



**ACADEMY FOR HEALTHCARE SCIENCE
REGULATION COUNCIL MEETING
FORMAL MEETING**

Date: Tuesday 14th July 2015

Time: 11:00 – 15:20

**Venue: Lenta Business Centre, 180-186 King's Cross Road, London, WC1X 9DE
for directions please follow this link: <http://goo.gl/maps/oPAG1>**

Key to Actions

- To approve: Items that need final discussion and formal agreement
- To note: Items that are not for discussion but need to be received by Council
- To discuss: Items that need debate by Council but do not need agreement on anything specific
- To agree: Determine next steps/actions and/or timelines, and/or work to be undertaken

| Item | Time | Subject | Action | Paper/ Verbal | Owner |
|------|---------------|---|------------|------------------|------------------|
| 1. | 11.00 – 11.05 | Welcome and apologies | To note | Verbal | Chair |
| 2. | 11:05 – 11.10 | Declarations of interest | To discuss | Verbal | Chair |
| 3. | 11.10 – 11.20 | Minutes of the meeting the Regulation Council on 14 th April 2015 | To approve | Paper 1 | Deputy Registrar |
| | | <i>Matters arising not on the agenda</i> | | | |
| | | 3.1 Council Member to report back from Governance and Scrutiny meeting | To note | Verbal | Registrar |
| | | 3.2 Northern Ireland | To note | Verbal | Chair |
| | | 3.3 CPD audit | To note | Paper 2 | Deputy Registrar |
| | | 3.4 Transparency of minutes | To note | Verbal | Deputy Registrar |
| | | 3.5 Update on bioinformatics | To note | Verbal | Deputy Registrar |
| | | 3.6 Regulation Council Deputy Chair | To note | Verbal | Chair |
| | | 3.7 7.1 of Aprils action plan, refers to 'complaints', now changed to 'investigation' as this may cover a range of policies e.g. complaints against registrants or self declarations etc. | To note | Verbal | Admin |

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|-----|---------------|--|----------------------|---------|------------------|
| 4. | 11.20 – 11.30 | Academy update | To note | Verbal | Registrar |
| 5. | 11.30 – 11.40 | Registrar's report | To note | Paper 3 | Registrar |
| 6. | 11.40 – 11.55 | Higher Specialist Scientist Register (HSSR): Update and Standards of Proficiency (SOP) | To approve | Paper 4 | Registrar |
| 7. | 11.55 – 12.30 | HSSR fitness to practise process – Registrar's proposed algorithm | To agree | Paper 5 | Registrar |
| 8. | 12.30 – 12.40 | The Academy's Quality Assurance Framework and Quality Monitoring arrangements | To note | Paper 6 | Deputy Registrar |
| 9. | 12.40 – 12.50 | AHCS Regulation Council's risk matrix submitted to the PSA | To note | Paper 7 | Deputy Registrar |
| | 12:50 – 13:20 | Lunch | | | |
| 10. | 13:20 – 13:45 | Addressing the learning points in the PSA's report on the AHCS application and risk matrix | To agree | Verbal | Deputy Registrar |
| 11. | 13:45 – 14:10 | Investigation policy and process group activity for complaints against: a) AHCS Regulation Council b) AHCS Registrants | To discuss and agree | Paper 8 | Registrar |
| 12. | 14:10 – 14:20 | Genetics Update | To note | Verbal | Registrar |
| 13. | 14:20 – 14:50 | Wider consultations (Law Commission / HCPC / other) | To discuss | Verbal | Chair |
| 14. | 14:50 – 15:20 | Regulation Council Annual Plan based on the Statement of Regulatory Intent (SORI) | To agree | Paper 9 | Registrar |
| 15. | 15:20 | Chair's action protocol | To note | Verbal | Deputy Registrar |
| . | | Date of Next Meeting: Tuesday 13 th October 11.00 – 16.00 | To note | Verbal | Chair |
| | | Close | | | |