



**ACADEMY FOR HEALTHCARE SCIENCE  
REGULATION COUNCIL MEETING  
FORMAL MEETING**

**Date: Tuesday 13<sup>th</sup> October 2015**

**Time: 11:00 – 15:00**

**Venue: The British in Vitro Diagnostics Association (BIVDA),  
Devonshire House, London SE1 7RW <http://www.bivda.co.uk/ContactUs.aspx>**

**Key to Actions**

- To approve: Items that need final discussion and formal agreement
- To note: Items that are not for discussion but need to be received by Council
- To discuss: Items that need debate by Council but do not need agreement on anything specific
- To agree: Determine next steps/actions and/or timelines, and/or work to be undertaken

Item	Time	Subject	Action	Paper/ Verbal	Owner
1.	11.00 – 11.05	Welcome and apologies	To note	Verbal	Chair
2.	11:05 – 11.10	Declarations of interest	To discuss	Verbal	Chair
3.	11.10 – 11.25	Minutes of the meeting for the Regulation Council on 14 <sup>th</sup> July 2015	To approve	Paper 1	Chair
		<i>Matters arising not on the agenda</i>			
		3.1 Governance & Scrutiny Committee Revised Terms of Reference (final draft) for Comment	Private Meeting	Verbal	Deputy Registrar
		3.3 CPD Audit: Assessor Recruitment, SOPS and Communication	To note	Verbal	Registrar
		6.4 HSSR final version update	To note	Verbal	Registrar
		9.0 PSA learning points	To note	Previously circulated	Registrar
4.	11.25 – 11.45	President: short and long term vision	To discuss	Verbal	President

5.	11.45 – 12.00	Regulation Council: short and long term vision	To discuss	Verbal	Chair
6.	12.00-12.15	Academy update	To note	Verbal	Registrar
7.	12.15-12.30	Northern Ireland update	To note	Verbal	Registrar and Chair
	12.30 – 12.45	Lunch			
8.	12.45 – 13.15	PSA's 'rethinking regulation', to discuss the strategy	To discuss	Verbal	Chair
9.	13.15 – 13.30	Registrar's report	To note	Paper 2	Registrar
10.	13.30 – 13.45	Investigations and complaints processes	To note	Paper 3	Registrar
11.	13.45 – 14.05	Annual Plan 2015	To approve	Paper 4	Registrar
12.	14.05 – 14.20	Marketing strategy	To discuss	Verbal	Registrar
13.	14.20 – 14.35	HSSR and PSA accreditation	To note	Verbal	Deputy Registrar
14.	14.35 – 14.50	RCCP and Academy update	To note	Verbal	Registrar
15.	14.50 – 15.00	Update on planned joint workshop for 2016	To note	Verbal	Chair
16.	15.00	Date of Next Meeting	To note	Verbal	Chair
		Close			