



**ACADEMY FOR HEALTHCARE SCIENCE
REGULATION COUNCIL FORMAL MEETING**

Date: Tuesday 11th October 2016
Arrival: 10.45 arrival and coffee
Meeting: 11.00 - 14.15

Venue: Lenta Business Centre, 180-186 King's Cross Road, London, WC1X 9DE
for directions please follow this link: <http://goo.gl/maps/oPAG1>

Key to Actions

- To approve: Items that need final discussion and formal agreement
- To note: Items that are not for discussion but need to be received by Council
- To discuss: Items that need debate by Council but do not need agreement on anything specific
- To agree: Determine next steps/actions and/or timelines, and/or work to be undertaken

Item	Time	Subject	Action	Paper/ Verbal	Owner
1	11.00 – 11.05	Welcome and apologies: a) Welcome Julia Cons b) Formally thank Nabila Zulfiqar c) Apologies	To discuss	Verbal	Chair
2	11.05 – 11.10	Declarations of Interest	To discuss	Verbal	Chair
3	11.10 – 11.30	Minutes of the meeting of 14 June 2016	To approve	Paper 1	Chair
		Action Log of the meeting of 14 June 2016	To discuss	Paper 2	Chair
		<i>Matters arising not on the agenda</i> None			
4	11.30 – 11.45	Four countries representation	To discuss	Verbal	Chair
5	11.45 - 12.00	Academy update	To note	Verbal	AHCS CEO
6	12.00 – 12.15	Registrar's report	To discuss	Paper 3	Registrar
7	12.15 - 12.20	CPD standards review	To note	Verbal	Registrar
8	12.20 – 12.30	Medical Illustrators - progress	To note	Paper 4	Registrar

9.	12.30 – 12.45	Annual Report (2015/2016)	To agree	Paper 5	Registrar
10.	12.45 – 13.00	Fitness to practice discussion	To discuss	Verbal	Chair
11.	13.00 – 13.15	LUNCH			
12.	13.15 – 13.45	Annual Plan (2016/2017) - progress	To discuss	Paper 6	Registrar
13.	13.45 – 14.15	The Regulation Council's Communication and Marketing Plan - progress	To discuss	Paper 7	Registrar
14	14.15	Close and future meetings:	To discuss	Verbal	Chair
		a) Next meeting 17 th January 2017	To agree	Verbal	Chair
		b) Future meeting dates	To discuss	Verbal	Chair